

## **Admission/Enrollment Information**

### **Tuition Rates for Toddler, Primary (preschool), Kindergarten and Elementary 2017/2018 School Year**

#### **Admission Process**

Thank you for your interest in Children's House Montessori School. At this time, we maintain a waiting list for each classroom. The following application process must be followed in order to guarantee your child a position on our waiting list and subsequently, if a space becomes available, gain admission into our school.

- 1) Begin by completing an Application for Admission. Forms are available at the front desk or online at [www.childrenshouse.cc](http://www.childrenshouse.cc). You may also call the school to request a form be mailed to you.
- 2) If possible, please bring your completed application to the school (try to avoid drop-off and pick-up times; 9am, noon & 3pm). If it is not possible to bring in the application, please mail or fax it to us.
- 3) Upon receipt of your application, your child will be placed on the appropriate waiting list. Beginning in April or May, the admission process, for new students, begins with the scheduling of school observation tours and parent interviews. Tours and interviews will only take place if we have openings available.

#### **Admission Policies**

- Applications are considered for students from ages 24 months\* to 12 years, without regard to race, national/ethnic origin, or religion. \*24 months on or before July 1st.
- Siblings and children currently enrolled in Children's House have priority over new admissions in class placement. For our preschool, kindergarten and elementary programs, priority is also given to children attending two or more sessions of our summer program, held the summer prior to the school year. Note: Summer enrollment for students on a waiting list is contingent on available summer openings.
- Expressions of preference regarding classes and sessions will be honored if possible. Priority is given to maintaining a balance of gender and age within each class.
- All new students are accepted on a ten-day trial basis.
- All preschool applicants must be toilet trained before being considered for enrollment.
- If the program applied for is full, the applicant will remain on the waiting list for six months. **Applicants must call every six months in order to maintain a position on the list.**

#### **Enrollment Information**

**After the admission process, if an opening becomes available for your child, you will be notified by phone or email.** At this time (usually May or later, for students entering the school for the first time) you will be asked to complete an Enrollment Form and pay the \$350.00 Enrollment Deposit. This one time deposit will be deducted from the annual tuition amount. The Enrollment Deposit is per child and is non-refundable.

You will then receive a Tuition Payment Agreement based on the information you provided on your Enrollment Form. The annual tuition fee is based on the number of school days for your child's class and hours, multiplied by a daily rate. Tuition *payment* is based on a school year of 10 months and can be made in annual, semi-annual, or 10 monthly installments. Monthly installments are due on the 1st of each month. Please note: some months, such as December and June, are short months, but installment payments remain the same. If paying in monthly installments, you must pay the last month's tuition (June 2018) by June 1, 2017. The second monthly installment will be due September 1, 2017 along with a Materials Fee. The Materials Fee is NON-REFUNDABLE. See page 2 for rates, etc.



# Children's House Montessori School

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## Tuition Rates and Other Fees 2017/2018 School Year

<b>Toddlers: 24 - 36 months</b> 9:00-12:00    2 days/week, M & W    \$3400.00/annual 9:00-12:00    3 days/week, T,Th & F    \$4700.00/annual 9:00-3:00    5 days/week, M-F    \$7800.00/annual		<b>Extended Care Sessions (3 - 12 year olds)</b> Amount from session(s) needed below are added to the annual tuition rate indicated on the left. <b>AM 5 days/week, M-F*</b> 8:00-9:00 \$750.00/annual (approx. \$4.36/hr.) <b>PM 5 days/week, M-F*</b> 3:00-4:00 \$750.00/annual (approx. \$4.36/hr.) 3:00-5:00 \$1450.00/annual (approx. \$4.22/hr.) 3:00-5:30 \$1750.00/annual (approx. \$4.07/hr.)  *If you need extra hours occasionally, they are available, if space permits, at \$6.00 per hour.	
<b>3-4 year olds</b> 9:00-12:00    Preschool-Half Day, M-F    \$6500.00/annual 9:00-3:00    Preschool-Full Day, M-F    \$7500.00/annual			
<b>5 year olds</b> 9:00-3:00    Kindergarten    \$7650.00/annual			
<b>6-12 year olds</b> 9:00-3:00    Early Elementary-1 <sup>st</sup> -3 <sup>rd</sup> \$7650.00/annual 9:00-3:00    Upper Elementary-4 <sup>th</sup> -6 <sup>th</sup> \$7650.00/annual			
<b>Enrollment Deposit - for ALL classes/programs: \$350.00</b> This one time fee is due at time of enrollment and should be returned with an Enrollment Form. (You will only pay this if we have confirmed an opening for your child. Do not pay this deposit if you are applying for admission. There is no admission fee.) <b>The Enrollment Deposit is per child and is non-refundable.</b>		<b>Materials Fee: Due Sept. 1</b> Toddler    \$150.00 Preschool    \$150.00 Kindergarten    \$200.00 Elementary    \$300.00 <b>Materials Fee is per child and is non-refundable</b>	

See page 1 for explanation of rates, etc.