

Children's House Montessori School
3025 Monterey Road
Atascadero, CA 93422
805-466-5068
August 2021

I. Completed Application Form

We have a toddler classroom with 12 children, a preschool classroom with 36 children, a kindergarten classroom with 16 children, a first thru third grade with 21 children enrolled and a fourth thru sixth grade with 17 enrolled. We have planned to have all children attending all day, approximately 9:00 to 3:00 except upper elementary, 8:45-3:00.

Vaccinations for COVID 19

- All teachers are vaccinated against COVID-19.
- Parents are encouraged to talk with their health care provider on the most current, factual, scientific information on vaccination for adults and children. We understand the more parents who are vaccinated, the less chance for any child here to contract COVID-19.

1. Healthy hygiene practices –

- Each classroom has a sink available for hand washing. Each classroom has an additional sink inside a separate bathroom (a bathroom “area” for toddlers).
- The students will be given hand-washing instructions to model and will wash hands upon arrival, at snack and lunch and throughout the day as needed.
- We have hand-sanitizing stations in each classroom and throughout the school.

2. Face Coverings –

- All staff are required to wear masks indoors
- Teachers will ask parents to wear a face covering at drop-off and pick-up, to set an example for children.
- All students and staff will wear masks while inside.
- In addition to face masks, child-sized face shields are available at our school for students and adult sized face shields for teachers, for individuals who have medical reasons exempting them from wearing cloth face covers.
- Each classroom has an outdoor area 6 feet from other children for a child to rest and unmask anytime during the day.
- Face coverings may be removed during meals and snacks, and children will be distanced from one another as much as possible during these times.

3. Cleaning and Disinfecting –

- All student tables will be sanitized throughout the day as needed.
- All Montessori and other learning materials will be sanitized after high use.
- All high touch surfaces – computer keyboards, light switches, desktops – will be sanitized as needed. Bathrooms will be sanitized mid-morning and after lunch and/or more often during high use times.
- Coverall cleaning company will do a deep cleaning before school starts and will be cleaning and sanitizing all areas each evening using CDC listed products.
- The drinking fountains have been turned off or removed. Each child will bring their own water bottle each day.
- The children arrive and depart from school in family cars, no buses are used.
- The children bring their own snacks, lunches and water bottles, the school does not have on campus food service.

4. Ventilation and Use of Outdoor Space –

- We will keep doors and windows open throughout the day, as weather allows.
- The students can take work outside at any time.

5. Distancing –

- Group time and lunchtime will be outside or distanced on student tables inside during inclement weather.
- Our students arrive and depart in different areas of the campus.
- To avoid a lot of parents inside the school foyer, we will continue to use the outdoor parent folders and the bin to give out any important papers, etc. You are also welcome to use them for birthday invitations, etc.

6. Sharing Objects –

- Materials will be sanitized during high use times.
- All personal materials will be kept at the student's desk for their use only.
- A teacher will measure out art and science materials for student use so there is no sharing of community containers, materials or utensils.

7. Cohorting –

- We have 4 cohorts. Each class has its own classroom and private outdoor area.
- Each of these cohorts also has their own sink in the classroom and separate times for play in our larger yard.
- Toddler children have a separate fenced yard.
- The large yard play structure and bars will be sanitized as needed.

8. Teacher and other staff safety –

- All teachers are vaccinated against COVID-19.
- Teachers will self-check for symptoms and temperature each day.
- Teachers will stay in their own classrooms for the majority of the day, will wear masks and will wash their hands regularly .
- Staff meetings are being held on platforms such as Zoom or held in the yard with all of us masked.
- Teachers are instructed to stay home if not feeling well
- Visitors will be greeted outside the front door and will not be allowed into the school building. There are some exceptions for entering the building (workers, maintenance, janitorial staff, etc.). Anyone entering the building will be asked to wear a face covering.

9. Training staff and educating families-

- Signage is posted throughout the school regarding distancing, proper hand washing and COVID information on how to protect others and ourselves.
- Training through the San Luis Obispo Office of Education slide show and written information is provided to the teachers on COVID 19, cleaning and sanitizing, and personal responsibilities for all of us in slowing and stopping this virus.
- Each teacher has taken the State's Integrated Germ Management class regarding cleaning, sanitizing and disinfecting.
- Staff will be trained on identifying and responding to medical emergencies by at least 2 of our teachers taking the "Adult, Child and Baby First Aid/CPR/AED" online course.
This information will be shared with all teachers and our certificates will be on file at school.
- We have provided e-mails for parents to understand the requirements of symptom checking and face coverings.
- Parents will be asked to read all procedures and policies and may be asked to sign an agreement that they will comply.

10. Health Screening and Isolation –

Per the SLO Public health Dept on 8/3/2021, we will not symptom check the students at school but will ask the parents/guardians to evaluate the following at home each morning:

1. Have you had any known exposure to COVID 19?
 2. Do you have a cough?
 3. Do you have any shortness of breath?
 4. Are you unable to taste or smell?
 5. Have you had any signs of illness in the last 48 hours?
 6. Have you taken any fever reducer in the last 48 hours
2. If your child becomes sick while at school, we will guide them to the isolation room.*

Please do not bring your child to school if they are ill.

We will immediately call you or your child's guardian to come pick up your child.

*Symptomatic student's parents will be directed to contact their health care provider and get tested immediately.

For teachers:

- Teachers will conduct a symptom check at home.
- If a staff member becomes sick at school, they will be sent home immediately and directed to contact their health care provider and get tested immediately if necessary.

11. Managing Cases

- We will keep detailed attendance records of all children and teachers every day.
- We will immediately notify the Public Health Department of confirmed cases and provide the Public Health Department with contact information for exposed students and staff.
- We will document all symptoms of illness with children and teachers everyday.

12. Testing –Please see the [“Decision Pathways For Schools”](#) for information on how we will handle a positive case or exposure to a positive case at Children's House Montessori School.

- When a confirmed case happens at our school, we will immediately call each family and teacher involved, as advised by the public health department.
- We will notify all families by email, if a confirmed case has been identified at our school.
- We will comply with HIPAA guidelines, keeping each individual's medical information confidential.
- [Testing information is provided through the readyslo.org website.](#)

13. Point of contact – Korey Dudley or Dana Willis are the points of contact.

14. Sports and extracurricular activities –

- Our school does not have any extracurricular sports. We will use the playground for outside time and weekly PE class. PE will be separated by class and day for Kindergarten, Lower Elementary and Upper Elementary.
- We have also moved single play games, jump rope, etc to yard use and will sanitize these materials in the same format as the inside materials.
- We will avoid any equipment sharing, but if unavoidable, we will clean and sanitize materials between use, by different people, to reduce the risk of COVID 19.
- Our PE Coach, Andrew Small, is fully vaccinated

15. Widespread flu vaccination –

- Our school will encourage seasonal flu vaccination in the fall to all families, students and staff and will support the public health efforts in this.

16. Triggers for switching to distance learning –

- Our school will revert to distance learning only when multiple cohorts have cases or when instructed by our local health department.

14. Communication plans

- Our Director and Assistant Director will be in constant contact with our local health department, Dr. Penny Borenstein and the Superintendent of San Luis Obispo County schools, Dr. James Brescia, for guidance and updates.

- The school will share all updates and recommendations with the teachers and families in a timely manner.

Sincerely,

Korey Dudley

Owner/Director

Children's House Montessori School

Identifying a “point of contact”

- Designated person to contact for the public health department is the school Director:

Korey Dudley

10355 San Marcos Rd

Atascadero, Ca 93422

805-610-4277

Alternate:

Assistant Director, Dana Willis

805-295-0002